

March 10th, 6 P.M in staff room

Attendees: Tiffany, Melissa, Barb, Jennifer B., Jennifer D., Jennifer K., Lisa, Erica, Suzie, Becky, Samia, Angela, Sherry, Kerri, Joanne and Pinky

Regrets: Patty, Shannon, Pierrette, Erin

NOTE: I=Information A= ACTIONS

BUSINESS, REPORTS AND UPDATES

1. STAFF APPRECIATION LUNCHEON

I- March 18th in MPR and Kitchen

Joanne to kindly lend items we may need.

Thank you cards to bus drivers and crossing guards.

Available volunteers: Jenn D., Angela, Tiffany, Samia

A- Please send e-mail to Tiffany if you can volunteer and or provide a food item.

We are in need of Main Courses.

Thanks for making this annual event a success!

2. KIDDY MAIL

I- Sherry has offered to proof-read and publish it for March 11th. Thanks Sherry!

Jennifer K. has offered to take this task on in future. Thanks, Jennifer!

3. NEXT PIZZA DAY

March 20th, 2015

Volunteers: Angela, Jenn K., Jenn D., Erica, Tiffany

4. COOK BOOK PROJECT "Kids in the Kitchen"

I- Patty and Shannon are leads for this. Thanks, dynamic duo!

Deadline to submit recipes and ads to publisher is MARCH 16TH!!!

Advertisers needed.

See attachment in Melissa's e-mail of March 10th for form and letter of introduction.

A- Please e-mail eardleyppo when you have secured an advertiser, so that we don't have overlap.

5. FUND RAISER EVENTS FOR APRIL

I-Pizza Day April 17th

Volunteers: Barb, ?Erica, ?Jenn B.

Discussion followed.

I- FREEZIE FRIDAYS: April 10th and 24th.

Cost: 50 cents each

Volunteers: Erica, Becky, Barb?, Jenn B?

A- Jennifer K. to take this to G.B for approval.

6. DANCE/AUCTION

I- Saturday, May 1st at the Barn

Tickets:\$5.00

Plan to start selling tickets by April 1st.

Live Band by Kerri's husband.

Melissa trying to secure donation of chips and salsa from Lonestar. Other options are chips and pretzels.

Bar and tickets will be manned by Aydelu volunteers. We will get % of Bar.

Silent Auction/ Live Auction- would like to secure 200 items.

Live Auction to be held during Band's break.

Possible auctioneers: Joanne has someone in mind and will contact them. (A)

Erica's husband is a possibility.

(A) Advertisement of Event in Bulletin and Pontiac Journal. Joanne to contact her person there.

Potential of CTV Morning spot-have kids do rant like Rick Mercer to advertise.

Auction Sub-Committee formed.

Volunteers: Melissa, Sherry, Kerri, Lisa, Amy, Jenn D.-

Sherry to coordinate e-mails about a meeting.

ACTION ITEMS FOR AUCTION RECAP

1. Continue to seek donations of items, services. E-mail eardleyppo once donation secured.

2. Need Auctioneer for LIVE Auction

Joanne to contact her person. Erica to check if her husband will do it.

3. Advertisement in Bulletin/Pontiac Journal

Joanne to make contact.

FaceBook event to be created by Patty.

4. Tickets to be printed and on sale by April 1st.

5. Sub- Committee meeting date to be determined by e-mail. Sherry is to co-ordinate.

7. PLANT SALE

I- Saturday, May 9th.

Melissa is waiting to hear back from Nesbitt's. Other possible vendor is Pink's.

Plan to have used Book table run by Home and School.

Need more signage.

ACTIONS

1. Contact and secure vendors.

2. Posters and Flyers desgned, printed and posted.

8. PUMPKIN PATCH PROJECT AT LAVENDER RIDGE FARM

i-Home and School members voted ALL in support of project.

Much discussion about how this project will proceed. One staff member is interested.(Ms. Hooker)

Potential for beneficial interaction/learning opportunitis with Onslow School and Symmes-D'Arcy. Ms. White

is contact teacher for Community Garden at Symmes.

A- Possible meeting with Ms. Hooker, Mr. Mason, Tiffany, Joanne?\

Meeting adjourned at 730 P.M.

January – 12th Monday 6 pm Dinty's Restaurant Aylmer Road

Opening remarks Tiffany

NEW Business:

January Fundraising:

* Sens Raffle (February 18th Game) –

Sales are going well as of January 14th 207.00 sold

* BINGO – (February 10th Bingo) –

Kiddy Mail will go out Monday January 26th – We will be having a raffle table at the Bingo – Thank you to Kara for donating a “Bingo/Granny Theme Basket” Tickets will be sold before Bingo, at intermission. Draw to take place at end of Bingo – Cost is 1 for \$1.00 and 3 for \$2.00. 2 Volunteer needed to work the Raffle Table.

* Cinema Aylmer Discount Movie Day –

H&S has partnered with the Aylmer Theatre to present a special showing of Paddington Bear Cost is \$12.00 per person which includes Movie ticket and a combo #1 pack (medium Popcorn and small soft drink. H&S will make \$2.00 on every ticket sold. Melissa, Morgan, Tiffany will man the ticket booth.

* NO PIZZA DAY IN JANUARY -

February BLAHHH's

* do you think we hold a Pizza day or Hot Dog Day? Kids Love Hot Dog Days – but it takes many hands. Many children have been asking for Hot Dog Days – (VOTE and Comments appreciated) Hot Dog days will need 6 volunteers.

* Chinese New Year – February 19th – we are looking at the option of working with the a restaurant to offer the following Lunch idea on Friday February 20th.

Chicken Fried Rice with 1 eggroll

Chicken Fried Rice with 2 chicken balls

Bamboo is OUT as they are way too expensive.

Cost and Price TBD

SCHOOL SUPPORT

* Lost and Found – Home and School has taken over Lost and Found. We need some help to sort, wash (if needed) at the school lost and found items from first and second floors. We will update and display lost and found items every second Tuesday per month in the lobby on a clothing rack on hangers if possible. We will sort into bins hats mitts scarves etc., footwear, misc. items (lunch boxes, water bottles) in another bin. The sorting will take place on Monday's. Volunteers to do this great! If we find items with names on them in lost and found we will return to children. We will take pictures of our lost and found "mountain/rack/bin" and post on Website and Facebook. Encouraging parents to label children's items is key.

* Carnival Day –

A group of teachers has been put together to work on this fun day at the school. (Pascale, Mirella, Cornelia) Home and School will donate 1 chocolate chip cookie (large) and hot coco for every child. We will make the cookies @ Joanne's kitchen – and bring to the school and serve them and the hot coco the day of the event. Although they will be nutfree – if there is a concern for the children with nut allergies they will receive a peanut free cookie or snack that we will purchase. As we are made aware of their plans and the date we will let you all know as volunteers will be needed to serve and make the hot coco.

* Staff Appreciation

As always Staff appreciation is in February – we are waiting on Mr. Mason to give us the date for the WQSB – Once we know we will start the planning and send out a kiddy mail to the community asking for Hot/cold food items that we will serve to the staff. We will also have a candy bar. More to come on this event.

UPDATES:

* Cook Book Project Status –

Patty and Shannon are working on this project they are exploring the possibility of using another printer/vendor. Given the fact May is a very busy month for our team and school – it is thought that if the books can be available for Easter.

* Auction Party –

After discussion – it was noted that the date we can get the hall (centre Aydleu) for this event was confirmed to be Friday April 24th. We will hold a Dance with a Band, cash bar, live and silent auction – (Kerry Kilroy will see if her husband's band is free to perform PRO/BONO. We ask that all our members start to think of individuals or organizations who would be willing to donate items for the Live/Silent Auction. Melissa has reached out to Gabriel Pageau to see if he could come and kick off our auction portion of the evening it is promising depending on his

training schedule. We will have another meeting first week of February to only focus on the planning of this LARGE event as well as the planning of the Spring Plant Sale – A request for donation and or sponsorship letter is available – and will be sent to the team. Lisa Young is working on an auctioneer and she has started gathering auction items. Sherry and Kerry will also be the leads of this event.

* Spring Plant Sale and Vendor Pop up sale.

As Ottawa Race week-end and the Great Glebe Garage Sale are both on the week-end of May 22,23,24 – and Mother's day is May 10th – we were thinking of having our Sale on Saturday May 9th. We have also started to reach out to Vendors who would be interested in renting a table from us or bring their own. For vendors who want to bring their own the cost per spot is \$10.00 for vendors who want to rent a table the cost is \$20.00 per table. In addition to plants, vendors and other we are looking for other ideas to draw in the crowds – ... we discuss further planning at our meeting in February.

* June Year End BBQ and Dance Celebration

Well this will be a fun time for families!!! Celebration of the end of the school year! And a way of thanking the families for their support. We are hoping to have this event in the school yard, we will host our own BBQ (no more M&M) – we will have a dance, games, potatoes sack race, egg spoon race, raffles, Ice Cream Station, Face painting, etc... Looking for volunteers to take on individuals tasks at this event. Date TBD

Date: November 4th, 2014

Time: 6:00 pm

Place: Staff Room

A= Action, I= Information

Attendees: Tiffany, Melissa, Barb, Suzie, Erica, Kara, Patty, Angela, Shannon, Rola, Jenn B,
Sherry, Jennifer K., Kerri

TREASURER'S REPORT: Melissa received membership fees.

Pizza Day profit was \$467.00

ACCOUNT BALANCE: \$1,047.63

EVENT REVIEW (What Went Well) 3 items and Actions arising from discussion

*Harvest Dinner- Profit: \$500.00

Everyone was thanked for their donations of food, time and hard work. It was a success.

Discussion followed about ticket purchase deadlines and how we should honour them in order to decrease stress on organizers.

A ALL: Agreed that we would have published due date AND set a second firm cut off date.

*Ottawa Fury Game: Those families who went had a great time.

MANY THANKS TO OUR SPONSOR, CISCO SYSTEMS, FOR THEIR GENEROUS SUPPORT!

*Pizza Day (Oct 31st): LONG discussion but all agreed that it is profitable and popular.

A- Blue doors need to be repaired.

Use of MPR on the day without disturbing a gym class.

Revamp class lists with first name first.

Tiffany and Melissa will present these at next business meeting.

NEW BUSINESS

1. PANCAKE BREAKFAST PLANNING

Date: November 29th, 2014

Time: 10:00-12:00

Price: \$5.00 per person

Vendor table rental : \$10.00 per table

Tickets to be sold through kiddie mail.

Will be advertised in Bulletin and West Quebec Post

MENU: Pancakes, regular syrup

Bacon

Tea or coffee

Juice, bottled water \$1.00

Milk .50 per carton

Items DONE: Santa is booked. Cost is \$55.00 per hour

He will go in MPR where pumpkin photo op was. This may change.

Dinty's willing to cook bacon which we will buy wholesale.

Barb has started a few decorations. To be minimal in red and white.

MANY VOLUNTEERS ARE NEEDED TO MAKE THIS EVENT A SUCCESS. ALMOST ALL IN ATTENDANCE STATED THAT THEY WERE AVAILABLE!

SETUP : Same as Harvest Dinner. 4 long tables.

Cutlery, napkins in baskets, Cafeteria style. Paper plates (Royal Chinette at Cosco a deal?)

Table for beverages

Table for syrups, butter

Coffee-tea station on old microwave shelf.

Colouring station

Letters to Santa writing station with Mail Box

Santa in corner where photo op was for dinner. *****May have to discuss this further, if

crowding or traffic an issue.****

A Tables : Kara to bring roll of green plastic for tables.(A)

Teachers to be asked to get kids to decorate placemats.

Vendors: 5-6 will be invited, so far we have 2 definite knitted scarves etc; fresh

Christmas wreathes.1 jewelry TBD.

Rental: \$10.00 per table

LOCAL craft vendors preferable.

To be placed in hallway along lockers.

Raffle: Need to look for donations for raffle baskets,

BAKE TABLE: A- HOME AND SCHOOL MOMS TO BAKE FOR THIS!!!

Barb will make allergy warning-disclaimer card for table.

Tiffany to get candy bags from \$ store.

? pricing the day before or morning of 29th.

FACE PAINTING STATION: Barb's daughter Jacqui (Gr. 6) and perhaps Jenn Dans' daughter,

Charlotte. Barb and Jenn B. to oversee station.

Simple designs

Price TBD

RECAP TO DO LIST!! Kiddi mail flyer out (Thanks Shannon for your design)

Buy bacon, pancake mix, syrup, butter, coffee, cream, plates,
cutlery?, juice, milk and bottled water.

Tiffany to order tables from School Board

Baking for bake table- this has been the money maker in the past:)

Bring GRIDDLES if you have one

Look for raffle basket donations.

Sherri to make VEGAN pancakes

Kara to bring roll of green plastic for tables

Shannon to see about lantern for each long table?

Ask any crafty people you know about renting a table.

*****COME AT 7:00 AM FOR SET UP AND TO START COOKING! *****

***** ALL HANDS ON DECK*****

2. COOK BOOK PROJECT (I and A)

I - called KIDS IN THE KITCHEN

-approved by G.B.

-roll out date: May 2015, in time for Mother's Day

- have kit and printer arranged

- cost to publish is \$5.00, sell for \$10.00

- Advertising space will be sold to local businesses

-recipes to be collected from student body

-e-mail format will be provided so parents can contribute on-line

A Shannon and Patty will be co-leads

Many thanks to them for taking this on!!!! -

Tiffany to present this to Staff at Council meeting

3. CHRISTMAS DANCE:

Date: Saturday, December 13th, 2014

Time: 6-8:30 PM

Price: \$5.00 per FAMILY

Theme: ?Olaf from Frozen ? Winter Wonderland

DJ: Melissa's Randy will do it BUT if anyone has any D.J contacts or expertise, let us know!!

Set up: Friday night for decorating, LOADS!!

Raffles

Canteen: Drinks, ?candy bags, glow sticks

A - need donations of Christmas lights etc (like Harvest Dinner) we'll put everything

together

need donations for Raffle baskets

look up 3D star tutorial on You -tube and make a few if you can

Angela to take LEAD on this.

Volunteers needed for DOOR, CANTEEN, RAFFLES, HALLWAY-WASHROOM

MONITORS

ADJOURNED @ 8PM

NEXT MEETING NOVEMBER 25 TH @ 6PM at School.

DATE: September 8th, 2014

TIME: 6 PM

LOCATION: Eardley staff room

ATTENDEES: Tiffany, Melissa, Barb, Kara, Jennifer, Jenn Dans, Angela, Mme. Joelle, Joanne,
Mr. Mason

Note that the following letters mean: D=discussion, I= information, A= action, V=voted

OPENING REMARKS: Tiffany welcomed everyone back. As per previous e-mail, if anyone is interested in an executive position, to step forward.

She cautioned that our original plans for this year, as stated last year, may need to be adjusted or scaled down.

BUDGET REPORT : (Melissa)

Opening balance is \$1287.43

She is working on the year end report to be submitted to QFHS.

BUSINESS ITEMS

1. AGM

Date: Thursday, September 18th, @ 6 PM in MPR

I: Mr. Mason stated format for the evening:

Welcome

Governing Board Elections

Meet the teachers portion

Newly elected governing board's first meeting

Home and School will have table in MPR for information, membership drive and refreshments.

NOTE: Membership fees will be collected at the next meeting after AGM.

A: Jennifer Dans volunteered to do a poster.

A: Joanne offered to bring biscotti.

A: Barb will get basket of apples, coffee, cream, sugar, cups, napkins, stir sticks.

Needed: volunteer to put coffee on at around 445 PM

2. LEARN Information Evening

Date: Tuesday, September 30th @ 6:30 PM

I: Melissa reported that Diane Conrod, principal of LEARN is coming from Shawville to give an

inservice on this resource.

We have had good response from other Aylmer Schools.

Any parents from any school can come. Tell your friends!!

Mr. Mason explained that each student has their own access code that stays with child for their

school career.

A teacher will be on hand to explain the REFLEX Math program.

V: ALL agreed that we would serve coffee, water, home made baking.

A: All to make baked goods if possible.

Barb/Melissa to provide basket of apples.

Mme. Joelle will see about a Welcome Banner made by students.

Spread the Word!!

3. HARVEST SUPPER

Date: Saturday, October 18th, @6 PM in MPR (Eardley)

Price: \$5.00 per person

Drinks: Pop, water: \$1.00

Juice box (apple): \$.50

Coffee: Free

Discussion about the Menu, Logistics. Preparation, Serving and Decorating followed.

MENU: Lasagna

Coleslaw

Rolls/Butter

Dessert (Apple Crumble)

Drinks Coffee, water, juice boxes to be purchased (Tiff)

ACTIONS:

- * Melissa to check with Nono Frank re noodle donations from Lucianos(Preston Street)
- * Melissa, Barb, Jenn D, Kara, Jennifer, Tiffany, Joanne to each make up pots of sauce
- * Tiffany will make Vegetarian Sauce
- * Melissa to call Frommagerie La Trappe for a donation of cheese or wholesaler
- * Tiffany (with helpers) to man the drinks table. To get ice for coolers, plus drinks.
- * Joanne to check prices of cabbages, butter, rolls, salt and pepper at Presto
- *Joanne to get bags of sliced apples at Presto

*Tiffany to call Super C re donation of rolls

LADIES!!! Everyone is making a pot of spaghetti sauce. PLEASE let us know if you are able to contribute. You can make it ahead and freeze it!

For coleslaw: If unable to get good price wholesale for pre- shredded cabbage and carrots, PLEASE indicate if you could shred a head of cabbage and a few pounds of carrots to contribute to COLESLAW.

LOGISTICS

I- Dinner will be held in MPR. Tables arranged in long rows. We will use folding table with seats for children.

TABLES: Use all tables available at Eardley- 24 available

Chairs

ACTION: Tiffany to call her contact at Lord Aylmer for loan of tables.

TABLECLOTHS: Red , Yellow, White Plastic

ACTION: Barb will check re enough when ticket numbers determined.

PLACEMATS: Paper, decorated by students.

ACTION: Mme. Joelle to have students decorate placemats.

Joanne to get box of placemats at Presto.

PLATES Use Joanne's real plates.

ACTION: Need to pick up plates before day of event and bring to school.

Anyone with van.

CUTLERY Costco (good)

ACTION: Melissa to purchase when she is there.

CENTRE PIECES I- Melissa has asked Nesbitt's if they would donate pots of Mums.

Waiting to hear back.

CUPS, NAPKINS: ACTION: Melissa or Joanne to purchase.

LARGE FOIL ROASTING PANS: A- Joanne to check at Presto.

FOOD PREPARATION (OCTOBER 4th at 1000 AM, Lavender Ridge)

ACTIONS AND INFORMATION: Lasagna, coleslaw, apple crisp to be assembled at Joanne's

***LADIES! PLEASE STATE YOUR AVAILABILITY TO OUT TO HELP. BRING YOUR SAUCE

AND/OR YOUR COLESLAW INGREDIENTS.*****

DINNER SERVICE:

ACTIONS: *Lasagna to be heated at Joanne's. She will have WARMING BOXES for lasagna and

dessert.

* We will serve from kitchen. Mr. Mason to see to blue folding doors.(ACTION)

* We have teams at each station to load plates.(Lasagna, coleslaw, roll)

DECORATIONS Note: We will be decorating Friday, October 17th after school.

ACTIONS *Barb to get hay bales/cornstalks, apples for baskets

*Joanne to get burlap

*Barb/Melissa making paper flowers (like Christmas) in Fall Colours

*Melissa to get pumpkins.

**** LADIES! If you have any spare Fall decorations, please bring them to school.*****

VOLUNTEERS!!!!

Please state your availability for any of the following activities:

*Soliciting of donations of rolls, cabbage etc

* Making a batch of sauce.

* Donating/shredding head of cabbage and couple pounds of carrots

*Assembly/cooking at Joanne's on October 4th @1000 AM

* To pick up plates at Joanne's before October 18th.

* Decorating: -To donate Fall Decorations

-To make large paper flowers, like last year, in

Fall colours.

-To help decorate Friday October 17th, after school ~ 6PM

*Set up : Friday evening after school

*Serving : working the dinner that evening

*Drinks station with TIFFANY!

* Clean up and tear down

WE NEED YOU!!

UPCOMING EVENTS:

VOTED: ALL VOTED TO CHANGE THE DATES OF THE FOLLOWING EVENTS.

BINGO-----MOVED TO NOVEMBER (date to be determined)

PIZZA DAY-----MOVED TO OCTOBER 31st

NEXT MEETING***** OCTOBER 6th @ 6PM In Staff Room

EARDLEY ELEMENTARY HOME AND SCHOOL MINUTES

DATE: May 5th, 2014

PLACE: Dinty's

ATTENDEES: Tiffany, Melissa, Barb, Kara, Joanne, Jenn D.

Meeting started at 6:15 p.m.

1. PLANT SALE

Need to advertise. Flyers handed out to attendees **ACTION**

re Nesbitt's; need one more meeting to firm up what is needed

-annuals, flats, perennials, herbs, vegetables. containers, hanging baskets

- Melissa is trying to get in touch with Nesbitt's **ACTION**

re Aylmer Heritage Society: Their table will be an Information Booth Format.

NO PERENNIALS-plants available because of flooding

re Lavender Ridge will focus on Food and Consumables as there are body care vendors in place.

re FOOD: BBQ on Site Grade 6's to run

M and M booked and will sell bbq and drinks

Home and School will sell freezies, chips

have coffee for Vendors

Joanne to bring cookies if able.

Discussion re need to obtain more vendors, as some have dropped out. Joanne to contact her neighbours at

MUDDY HANDS VINEYARDS

-we have 17 vendors to date

SUMMARY: ACTIONS- distribute flyers

ads to Media (Aylmer Bulletin, Kijiji, Facebook, Action Pontiac (Joanne)

meet with NESBITT's

look at layout at School for positioning of Vendors, numbering of tables,

OTHER ITEMS

Grade 6 Bake Sale : Fundraising for end of year activities.

PIZZA DAY : Next one MAY 16TH

Volunteers needed.

Next Meeting: May 14th at 6pm in School Parking lot

EARDLEY ELEMENTARY HOME AND SCHOOL MINUTES

DATE: April 8th, 2014

TIME: 6p.m.

PLACE: Dinty's

PRESENT: Tiffany, Barb, Jennifer B, Jenn, Kara, Mme. Joelle, Erin, Patty

1. BUDGET: Report will be sent via e-mail.

Tiff reported on Staff Appreciation re gifts and food.

Music Makers' meal at Concert was funded by Beaver Tail money. Barb thanked

Home and School for funding it

Pizza Day made about \$400.00

Grand total \$1300.00

T-shirts to be ordered by School. We will wait and see before we order or decide on any.

2. PIZZA DAY: Next one on April 25th.

Sherry to be asked to do flyer. ACTION

Volunteers: Jenn B. Patty ACTION

Tiff to get gloves, napkins, signs, pencils

Discussed ways to make event more efficient.

3. SPRING DANCE: May 3rd, 2014 6-8pm in MPR

ACTIONS:

Mme Joelle's class will make Banner.

Pom-pom flowers need to be made. All present volunteered.

Raffle baskets: Summer Fun basket by Tiff and Melissa, Erin, Joanne, 50-50

PRICE: \$2.00 per person, \$5 per Family

CANTEEN: pop, juice water, candy bags, chips, glow bracelets

4. PLANT SALE:

Barb met with Sylvie Nesbitt to discuss what they would bring.

GRADE 6 participation is an unknown at this point.

FOOD VENDOR: possibility of Pizza truck from Shawville (Billy T's). Kara will ask about it.(ACTION)

TABLES: to be borrowed from Lord Aylmer 30 so far

5. VESEY'S SEEDS: Deadline is April 16th.

Need volunteers to count money- orders etc.

Meeting adjourned 730 pm.